



Notice of Plaistow and Ifold Parish Council's Planning & Open Spaces Committee Meeting

To: All Members of the Parish Council's Planning and Open Spaces Committee

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's Planning and Open Spaces Committee will be held on **Thursday 18th January 2024** at **19:30 Kelsey Hall, Ifold**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Members of the Press and Public are welcome to attend in person.

Dated 5th January 2024

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

MEETING AGENDA

BUSINESS TO BE TRANSACTED

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 202, s.102

Number	Item	Time
1.	Apologies for absence & housekeeping* Recommendation: - To receive apologies for absence & housekeeping.	1 min
	<i>*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting could be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council, or one of its committees or sub-committees, will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. Persons who record the parish Council's meetings are reminded that the "Public Forum" period may not be part of the formal meeting and that they should take legal advice themselves as to their rights to make any recording during that period.</i>	
2.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined	2 mins

under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the [Localism Act 2011](#), Chapter 7 ss.26 – 37 in relation to matters on the agenda.

3. **Minutes** 1 min
Circulated separately and on the [website](#)
Recommendation: - To approve the draft Minutes of the Planning & Open Spaces Committee meeting held on 12th December 2023 and resolve to sign them by Secured Signing in accordance with Standing Order 12(g).

4. **Public participation** 10 mins
Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and the Parish Council’s Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Chair of the Planning Committee: sophie.capsey@plaistowandifold-pc.gov.uk no later than 4pm 18th January 2024. In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes.

5. **To consider new Planning Applications** 45 mins
South Down National Park Applications:
None to note.
Tree Applications:
None to note.

Building Applications:
 1. [22/02346/OUT](#) | Outline application for a wellbeing and leisure development comprising up to 121 holiday units; the construction of a spa with accommodation of up to 50 bedrooms; the conversion of the former clubhouse into a restaurant and farm shop; the formation of a new vehicular access from Foxbridge Lane, new internal roads, footpaths, cycle routes and car parking areas; the construction of a concierge building and new hard and soft landscaping, including the formation of new ponds. All matters reserved except for means of access. | Foxbridge Golf Club Foxbridge Lane Plaistow West Sussex RH14 0LB
To consider the drainage documents, and comments from Natural England and WSCC Highways.

2. [23/02738/PLD](#) | Replacement shed. | Land To The North Of The Coach House Oak Lane Shillinglee Plaistow Godalming West Sussex GU8 4SQ
3. [23/02682/ELD](#) | Existing lawful development - use of land for private amenity, storage and business use. | Land To The North Of Coach House Oak Lane Shillinglee Plaistow Godalming West Sussex GU8 4SQ
4. [23/02745/FUL](#) | Demolition of 1 no. existing outbuilding and erection of 1 no. new outbuilding. | Land To The North Of Coach House Oak Lane Shillinglee Plaistow Godalming West Sussex GU8 4SQ
5. [23/02757/DOM](#) | Single storey rear extension with terrace and associated changes to first floor fenestration. | Tudor Rose Chalk Road Ifold Loxwood Billingshurst West Sussex RH14 0UD
Officer to satisfy themselves that there is no harm to the ancient woodland boundary.
6. [23/00851/DOM](#) | Ground floor rear extension, new garage to front of property, replacement roof to main dwellinghouse and new boundary treatment with entrance gate. | Oakfield Plaistow Road Ifold Loxwood Billingshurst West Sussex RH14 0TU
7. [23/01968/FUL](#) | Demolition of existing B2 and B8 floorspace. Erection of 3,100m2 flexible use floorspace falling within the following use classes: E(g) Uses which can be carried out in a residential area without detriment to its amenity; E(g)(i) Offices to carry out any operational or administrative functions; E(g)(ii) Research and development of products or processes; E(g)(iii) Industrial processes; B2 (restricted to only take place inside buildings); and, B8 Storage or Distribution and change of use of existing building to office building and B8 building to fuel store. | Little Springfield Farm Plaistow Road Ifold Loxwood Billingshurst West Sussex RH14 0TS

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| 6. | <p>Planning decisions, Appeals and Enforcement</p> <p>Recommendation: - To receive list of recent Planning decisions, Appeals and Enforcement from the Local Planning Authority (CDC) (appended below).</p> | 2 mins |
| 7. | <p>Appeals & Enforcement Action</p> <p>Recommendation: - To consider any updates in relation to pending and/or ongoing planning appeals and enforcement action and resolve to make comments and/or add any arising matters to a future agenda.</p> | 2 mins |

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| 8. | <p>Consultations & Correspondence</p> <p>Recommendation: - To consider any consultation(s) and correspondence and add to a future agenda where necessary including CDC Policy Team’s remit.</p> <ul style="list-style-type: none"> - To note the SDNP Local Plan Review Parishes workshop follow up letter, circulated to Members 05.01.2024 via email. | 1 min |
| 9. | <p>Planning Advice</p> <p>Recommendation: - To resolve to ratify the Clerk’s decision to instruct Planning Consultant Steve Tilbury to review planning application 23/01968/FUL Little Springfield Farm pursuant to Scheme of Delegation paras 3.1.3, 3.1.6 and 3.1.19.</p> | 2 mins |
| 10. | <p>Date next meeting</p> <ul style="list-style-type: none"> • Planning & Open Spaces Committee meeting 31st January 2024, <u>7:30pm</u>
Kelsey Hall, Ifold | 1 min |

ITEM: 6. To receive list of recent Planning Decisions, Appeals and Enforcement from the Local Planning Authority – CDC

Planning Decisions:

CDC Weekly Decision List, 50 w/e 13.12.2023

None to note.

CDC Weekly Decision List, 1 w/e 02.01.2024

1. [PS/23/02433/LBC](#) | Mr Paul Voice | Little Fritchings Rickmans Lane Plaistow Billingshurst West Sussex RH14 0NT Replacement (like for like) of 2 no. first floor windows (quoted as W8 and W10) on west elevation. **PERMIT**
2. [PS/23/02486/PLD](#) | Mrs Mary Bovey | Gainsborough Place The Ride Ifold Loxwood Billingshurst West Sussex RH14 0TF Proposed lawful development - conversion of garage into habitable space. **PERMIT**